

The MARTY CONTRACT

This contract is between the City of Adamsville and _____ to be used for:

Desired date: _____

FACILITIES NEEDED:

Auditorium _____ Stage _____ Conference Room _____ Lighting _____ Sound _____ Kitchen _____ Dressing Room _____ # of Chairs _____ # of Tables _____

CONFERENCE ROOM _____ AUDITORIUM _____ WHOLE BUILDING _____

ADAMSVILLE RESIDENTS OUT OF CITY
(MUST LIVE IN CITY LIMITS) LIMITS

BUSINESS MEETING	\$50.00		\$75.00
TEA OR SHOWER	\$50.00		\$75.00
WITH LIGHTS & SOUND	\$75.00	(AUDITORIUM)	\$100.00
FOR MUSIC TEACHERS	\$30.00		
WHOLE BUILDING	\$75.00		\$100.00
DEPOSIT	\$100.00		\$200.00

EITHER ROOM--*No charge to BOY/GIRL SCOUTS due to Community Service work done, only custodian charges if needed. *No charge to schools for testing & meetings (charged when the function does not relate to educational needs.)

A deposit of \$100.00-\$200.00 is required and an application must be filled out the same week you make the request for the building or the time slot will be forfeited. Not providing us with an application in the time stated will result in your name being removed from the calendar. The deposit needs to be in a separate check from the rental fee. Deposit is subject to forfeit if **the building key is not returned to the city hall desk or placed in the night deposit box on the east side of the building as soon as the event is over** and the building must be left in **good condition and with nothing missing from the premises**. The check will be returned if the building meets with our approval. **Nothing** is to be attached to the walls, floor or ceiling. **If tape, nails, etc. is put on walls deposit will be forfeited. NO exceptions.** Rental fee must be paid at least one week before the scheduled event to keep your time slot and to allow the custodial staff to prepare rooms for the event.

**** Deposit will be forfeited if cancellations are made less than one week prior to the event.****

You must make appointment between the hours of 7:00 AM and 4:00 PM weekdays to qualify to use the sound room. Call 731-632-4214 ext 21 for appointment.

The building may not be used for personal gain. Pianos are not to be moved for any reason.

No animals allowed in the building. Applicant must be 21 years of age. Any questionable event will be referred to the City Administrator.

Anything left in building will be held for 2 weeks then discarded.

NO ALCOHOL, SMOKING, OR TOBACCO IS PERMITTED IN THE BUILDING.

By signing this contract you are stating that you are renting the Marty for your use and that you will be present during the stated activity and that you have read the above rules and agree to abide by them. If you have any problems with the building please call 632-1401 8:00 AM-5:00 PM weekdays or 926-6252 after 5:00 PM or on weekends.

Signed: _____ Date issued: _____ Initials: _____

Address: _____ Phone No: _____

Fee Paid: \$ _____ Deposit Paid \$ _____

For activities occurring on SATURDAY or SUNDAY you must pick up your key before 5:00 pm on the FRIDAY prior to the weekend. Key # _____

KEYS MUST BE RETURNED TO CITY HALL IMMEDIATELY FOLLOWING YOUR FUNCTION OR **YOUR DEPOSIT WILL BE FORFEITED.**

NO EXCEPTIONS

COMMUNITY CENTER SET-UP

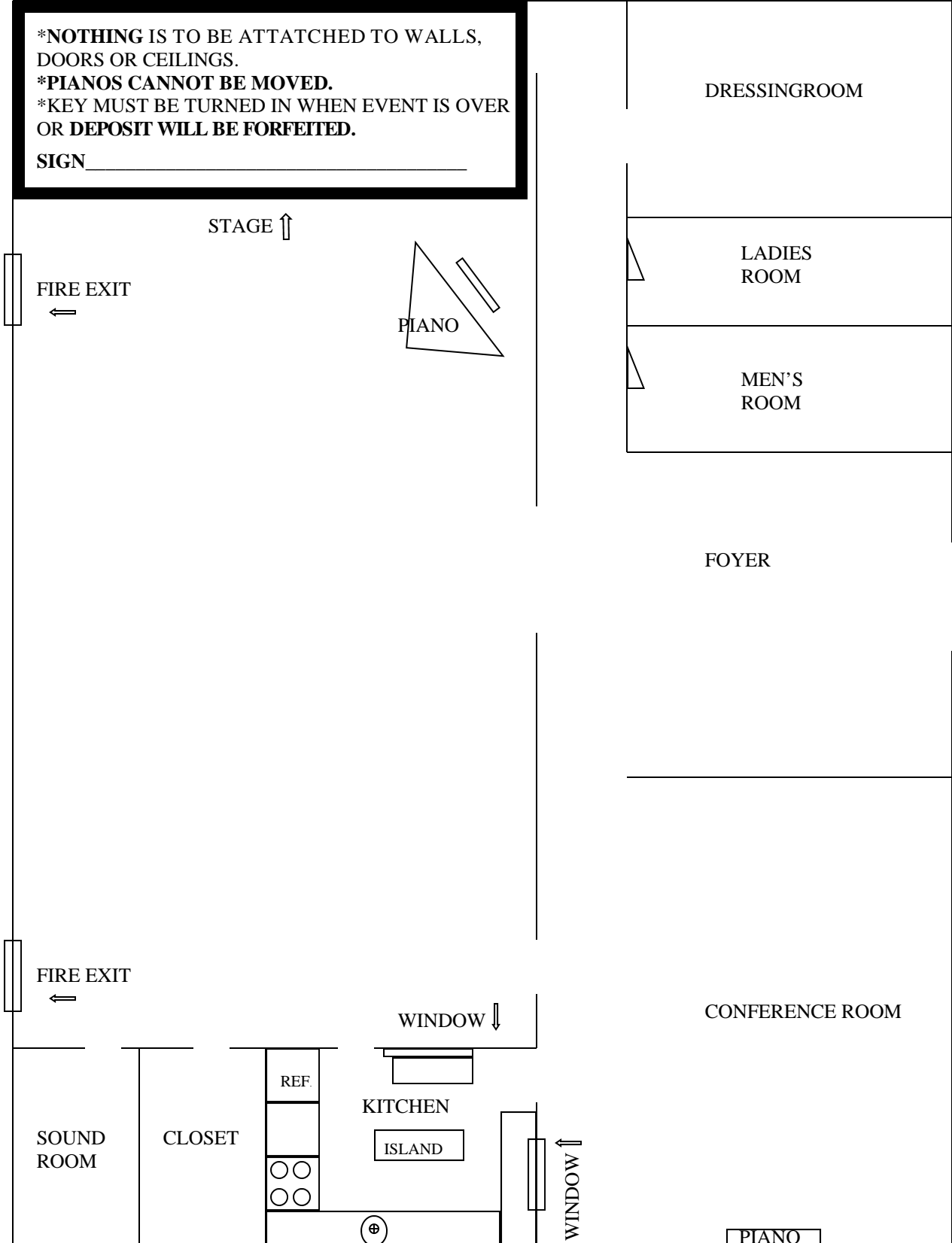


DIAGRAM IS BASIC LAYOUT AND IS NOT TO SCALE